



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

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ADVERTISEMENT
RFQ24-25-AM-0012

APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY AND DELIVER SIX THOUSAND (6000) PACKS OF SANITARY TOWELS TO GIRLS IN QUINTILE 1-3 SCHOOLS, FARM SCHOOLS AND SPECIAL SCHOOLS WITHIN AMATHOLE DISTRICT

Issued by:

Province of the Eastern Cape
Private Bag X0039
Bhisho
5605

Contact Person:

Ms BL Citwa
Tel: 076 922 3989/043 711 6623
(COMPLETION OF DOCUMENT)

Mrs N Manene
Tel: 060 964 1319
(FOR SPECIFICATION)

Name of Company/Bidder: _____

CSD/Supplier Number: MAAA _____

Company/Bidder's Tel/Cell: _____

Company email Address: _____

**QUOTATIONS MUST BE SUBMITTED BY 11H00 ON THE 2ND DECEMBER 2024 IN THE TENDER BOX AT:
DEPARTMENT OF SOCIAL DEVELOPMENT OFFICE SITUATED AT ABSA BUILDING, 85 OXFORD STREET, 2ND
FLOOR, EAST LONDON**

Closing Date: 2ND DECEMBER 2024

Closing Time: 11H00

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Province Of The Eastern
Cape

Department of Social
Development
Private Bag X 0039 Bisho
5605
SOUTH AFRICA

BID SPECIFICATION DOCUMENT

**SPECIFICATIONS FOR THE SUPPLY AND DELIVERY OF SANITARY PADS TO GIRLS IN
QUINTILES 1-3 SCHOOLS, FARM SCHOOLS AND SPECIAL SCHOOLS WITHIN THE
AMATHOLE DISTRICT PROVIDED BY THE DEPARTMENT OF SOCIAL DEVELOPMENT**

SPECIFICATION FOR ONE-OFF SUPPLY AND DELIVERY OF SANITARY PADS FOR GIRLS IN SCHOOLS WITHIN AMATHOLE DISTRICT

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1. INVITATION

The Department of Social Development invites suitable suppliers for the bid for the supply and delivery of sanitary pads to girls – learners at Amathole District.

2. BACKGROUND

Women are the worst impoverished because they had to bear the brunt of engendered social and economic discrimination, alienation, and exploitation. Consequently, majority of women are subjected to economic and social deprivation which had been exacerbated by legacy of colonialism and apartheid. Therefore, it is of great significance that all endeavors to ameliorate the socio-economic conditions of women are geared towards redressing this historically induced discrepancy by ensuring that social and economic opportunities are biased towards women. The Department of Social Development has identified the need to provide indigent girls in quintiles 1-3 schools, Special Schools and Farm Schools with sanitary pads:

- Safe, hygienic, protective sanitary products and information on menstrual health management.

3. SCOPE AND CAPACITY

3.1 The successful bidders, will be required to package, supply and deliver Sanitary Dignity Pads in the following manner:

- 12 packets containing 10 sanitary pads each.
- The 12 packets shall be packed in a single Carry Home Pack to be issued to each child.
- The sanitary pads shall be in a new, hygienic, and dry condition.
- The total number of targeted learners for within Amathole District is 6000 and are in the Department of Education circuits throughout the district.

3.2 Branding

- The following information should be printed on each packet or on a non-removable sticker to be attached on each packet of 10 pads.
 - The words "Not for sale"
 - The logo of the Eastern Cape Department of Social Development. (Specifications of the logo is attached hereto.)

3.3 Distribution

Delivery points will be schools

Delivery of the correct quantities to the schools shall be the responsibility of the service providers

Distribution of packs to beneficiaries shall be the responsibility of the department.

Poor quality goods shall be returned to the service provider for replacement and the service provider will be liable for the cost involved

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3.4 Capacity of the Service Provider

- 3.4.1 The bidder is required to have the capacity to deliver the sanitary pads to the Identified Schools.
- 3.4.2 Functionality evaluation will be conducted to determine the capacity and ability of the service provider to execute the contract. Bidders will be evaluated on the following criteria, details of which are tabulated in Paragraph 7.2 below:
 - 3.4.2.1 Status of the bidder
 - 3.4.2.2 Distribution facilities
 - 3.4.2.3 General Company Experience
 - 3.4.2.4 Experience in sanitary pads project/s
 - 3.4.2.5 Employees
 - 3.4.2.6 Delivery vehicles
 - 3.4.2.7 Bank letter of good standing

NB: Only the bidder/s scoring the highest points for price and preference will be accepted.

Minimum score of 70 points must be obtained for functionality to proceed further with evaluation.

4. PRICING

- 4.1 Bidders must submit a detailed price schedule in respect of all costs and quote as per the pricing schedule attached hereto.
- 4.2 Bidders must complete the pricing schedule in respect of each district bidding for.
- 4.3 Prices must be inclusive of VAT. If not confirmed, the Department will assume that the price quoted is inclusive of VAT. The Department does not pay VAT to service providers that are not registered with SARS as VAT vendors. It is compulsory for bidders with an annual turnover exceeding R1,000,000.00 in a 12 months' period to register for VAT. Sanitary pads are zero rated, therefore they should be excluded from VAT during the pricing.
- 4.4 Bidders must ensure that the quotes submitted have no arithmetic errors as Department will not rectify any errors on the quotations received. The quotes must include all activities/services that will be required for the required services as no variations will be accepted unless mutually agreed to by Department and the appointed service provider prior to contract acceptance.
- 4.5 Bidders will carry the responsibility of ensuring that the proposals submitted have been signed by a duly authorized person. Should it be established after the submission of proposals that the signatory authorizing the proposal is not legally appointed by the service provider, the offer/proposal will be disqualified from the evaluation process.
- 4.6 All prices submitted should be typed in black ink or written in indelible ink (non-erasable). No proposals written in pencil will be accepted or evaluated.

5. STANDARD BID REQUIREMENTS

- a) Bid document should be completed in black ink and any use of correction pen (tippex) on the bid document shall nullify the bid. All incomplete bid documents shall not be considered.

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- b) Bidders are requested to fully complete the provided Pricing Schedule, any alteration or use of own designed bill of quantity will result in a disqualification.
- c) Bidder must provide prices that are inclusive of transport, packaging and all other relevant costs, where applicable
- d) No alteration, cancellation, omission or addition shall be made to the text or conditions of these documents. Should any unauthorized change be made, the change will not be recognized, but the original document shall apply.
- e) Bidder may withdraw his/her Bid without incurring any liability provided written notice to that effect is received by the Department.
- f) The Department reserves the right to undertake quality assurance of the product through the SABS, the cost of which will be borne by the appointed bidder.
- g) Only bids submitted by South African owned enterprises will be considered.
- h) To be considered responsive, bidders must submit the following mandatory documents by the closing date and time of the bid. Failure to comply with these mandatory requirements will invalidate the bid:

Duly completed and signed bid document including all the attached SBD forms.

- SBD 3.1
- SBD 4
- SBD 6.1
- SBD 7.1
- Proof that the product complies with SANS1043:2010 or SANS1043:2021 from the manufacturer. Submit a SABS product Test Report (Mark and attach Appendix 1)
- In bids where Consortia/Joint Ventures are involved, each party must submit a copy of a business registration certificate.
- i) The Department reserves the right to approach the relevant authorities to verify the following for each bidder:
 - Citizenship status (Individuals)
 - Company information
 - Criminal records (Individuals)
 - Previous tender and government contract track records (where applicable).
 - Government employment status (Individuals)
 - Company / closed corporation ownership / membership status (Individuals)

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6. SUBMISSION OF BIDS

- 6.1 All the pages of a bid must be securely bound together with strong non-removable binding materials. The department will not be responsible for any missing pages in the submitted bids.
- 6.2 The documents to be submitted must be filed in the following order:

- SBD 3.1
- SBD 4
- SBD 6.1
- SBD 7.1
- Annexure A – Pricing Schedule
- Annexure B - Additional particulars of the bidder
- Annexure C - Confirmation of services rendered
- Annexure D - Confirmation of production capacity
- Appendix 1: SABS product Test Report
- Appendix 2: Status of the bidder.
- Appendix 3: Distribution facilities
- Appendix 4: General experience
- Appendix 5: Experience in sanitary pads project/s
- Appendix 6: Employees
- Appendix 7: Delivery vehicles
- Appendix 8: Bank letter of good standing
- Appendix 9: Proof of Address
- Appendix 10: Proof of permanent disability

7. EVALUATION CRITERIA

The evaluation of the bids will be done in a three-stage process which is as follows:

- o Pre-Qualification,
- o Functionality Assessment
- o Application of PPPFA points system

7.1 STAGE 1: Pre-Qualification

7.1.1 Eligibility Requirements

- i) Proof that the product complies with SANS1043:2010 or SANS 1043:2021 from the manufacturer.
- ii) The service provider is a South African owned enterprise.

7.1.2 Compliance Requirements

Duly completed and signed following bid documents.

- a. SBD 4
- b. Annexure A – Pricing Schedules
- c. Annexure B – Additional particulars of the bidder
- d. Annexure C - Confirmation of services rendered
- e. Annexure D - Confirmation of production capacity

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f. Appendix 1: SABS product Test Report

- ii) In bids where Consortia/Joint Venture are involved, each must submit a copy of business registration certificate.
- iii) Full completion of the pricing schedule.

7.2 STAGE 2: FUNCTIONALITY ASSESSMENT

A minimum score of 70 points must be obtained in order to proceed to the next stages of evaluation.

Criterion	Description form of evidence required	Score	Max Score
Status of the bidder. (Mark and attach as Appendix 2)	The service provider is a manufacturer (Attach proof of being a manufacturer. If not attached the service provider who will be deemed to be a retailer)	15	15
	The service provider is an authorized distributor (Attach proof of being an authorized distributor/accreditation from the manufacturer. If not attached the service provider will be deemed to be a retailer)	10	
	The service provider is a retailer. (Attach proof of being a retailer. If not attached the service provider must have been registered with CIPC prior to the invitation to tender.)	5	
Distribution facilities (Mark and attach as Appendix 3)	Warehouse/s exist and is owned by the bidder (Attach proof of ownership and warehouse size in square meters) NB- Warehousing facilities must be located within the district for which the bidder is submitting a bid.	20	20
	Warehouse to be rented within the district for the bid is submitted (Attach provisional lease agreement and warehouse size in square meters)	15	
	No proof of warehousing facilities	0	
General Company Experience (Attach a copy of CIPC registration document and mark it as Appendix 4)	The service provider has been in business for at least two years.	15	15
	The service provider has been in business for at least 1 year.	10	
	The service provider has been in business for at least three months before the invitation to bid was published.	5	
Experience in sanitary pads project/s (Mark and attach as Appendix 5)	Proof of having previously supplied sanitary pads to schools in the Eastern Cape Province as part of the Sanitary Dignity Project of Government with a minimum rand value of R 200 000 as a single entity in the last four years. (Submit documentary evidence in support thereof Government purchase order/SLA/Close-out Report	20	20

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	and Reference letter confirming completion of delivery of goods/service).		
	Proof of having previously supplied sanitary pads to schools in any of the Provinces in the Republic of South Africa as part of the Sanitary Dignity Project of Government with a minimum rand value R 200 000 as a single entity in the last four years (Submit documentary evidence in support thereof Government purchase order/SLA/Close-out Report and Reference letter confirming completion of delivery of goods/service).	15	
	Proof of having previously supplied sanitary pads to schools in any of the Provinces in the Republic of South Africa as part of the Sanitary Dignity Project of Government or any other residential facility with a minimum rand value R 200 000 in a joint venture/partnership with a manufacturer/official distributor in the last four years. (Submit documentary evidence in support thereof Government purchase order/SLA/Close-out Report and Reference letter confirming completion of delivery of goods/service).	10	
	Proof of having previously supplied sanitary pads to schools in any of the Provinces in the Republic of South Africa as part of the Sanitary Dignity Project of Government or any other residential facility with a minimum rand value R 200 000 in a joint venture/partnership with another retailer in the last four years. (Submit documentary evidence in support thereof Government purchase order/SLA/Close-out Report and Reference letter confirming completion of delivery of goods/service).	5	
Employees (Provide Names, ID No, Contact No and location for each employee. Mark and attach as Appendix 6)	More than 10 permanent employees based in the Eastern Cape Province	20	20
	Between 5 and 10 permanent Employees based in the Eastern Cape Province.	15	
	Less than 5 permanent employees based in the Eastern Cape Province.	10	
	No employees based in the Eastern Cape Province	0	
Delivery vehicles (Mark and attach proof as Appendix 7)	Proof of ownership of at least 2 (two) delivery vehicles with a load capacity of not less than 1 ton each. (Provide copies of vehicle registration documents either in the name of the enterprise or the bidder director) OR Proof of at least 5 (five) locally sourced distributors.	15	15

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2.

	(Attach agreement with the distributors together with copies of vehicle registration documents, ID number of distributor and contact number.)		
	Proof that vehicles with a load capacity of not less than 1 ton will be hired from a registered vehicle/bakkie/truck hiring entity/ courier company (Provide an agreement/contract/confirmation letter from the hiring entity)	10	
Bank letter of good standing with a value of at least R 500 000 (Mark and attach as Appendix 8)	Bank Code A confirmation letter.	10	10
	Bank Code B confirmation letter.	8	
	Bank Code C confirmation letter.	6	
	Bank Code D confirmation letter.	4	

7.3 STAGE 3 PPPFA POINTS SYSTEM

Bid proposals will be evaluated in accordance with the 80/20-preference point system, as contemplated in the Preferential Procurement Policy Framework Act (Act 5 of 2000). Bids will be evaluated on price and specific goals as per the Department's Preferential Procurement Policy.

MATRIX FOR EVALUATION

NO.	Criteria	Points
1.	Price	80
2.	Specific Goals	20
3.	Specific Goal	NUMBER OF POINTS
4.	▪ Gender (women ownership)	6
5.	▪ No franchisee (black ownership)	3
6.	▪ Disability	2
7.	▪ Locality (Amathole District)	6
8.	▪ Youth	3
TOTAL POINTS FOR PRICE & SPECIFIC GOALS		100

7.3.1 In order to obtain preference points for specific goals, bidders must complete SBD 6.1.

7.3.2 Points for locality will be confirmed as follows:

I. The preferred address on CSD is the only address to be considered provided the address was updated on CSD on date prior to the publication of invitation to bid.

II. If the preferred address on CSD was updated on a date after publication of the invitation to bid, then the address registered on CIPC will be used as the only address to consider for awarding of locality points. OR

III. A lease agreement where offices are lease together with evidence (Bank statement) that rental has been paid for at least 3 months prior to the invitation to bid was published.

IV. In case of a joint venture, the preferred address of at least one partner to the JV on CSD will be considered provided the JV partner has more than 30% interests in the JV. If all parties to a joint venture have less than 30% each, no locality preference points will be awarded unless all parties

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have their preferred address located in the district for which locality points are claimed. Attach proof of address and mark as Appendix 9

7.3.3. To be awarded points for disability, a document confirming permanent disability by the medical doctor must be submitted together with this bid. Mark and attach as Appendix 10

8. CONDITIONS

8.1 AWARD CONDITIONS

- 8.1.1 Any bidder who failed to execute a previous contract that was awarded by the Department and had that contract terminated by the department for reasons of non or poor performance, in the 2023/24 Financial Year will not be considered.
- 8.1.2 Any bidder who has been served with a letter of Intent to restrict by the Department during 2023/24 Financial Year will not be eligible to bid until such time that the case has been finalized.
- 8.1.3 A contract may, on reasonable and justifiable grounds, be awarded to a bidder that did not score the highest number of points and the Department reserves the right not to make an award to any bidder.

9. SANITARY PADS TECHNICAL SPECIFICATIONS

The following is the minimum specification requirements for the Sanitary Pads:

9.1 General

- (a) Sanitary pads shall have been made in accordance with sound manufacturing practice, and shall be of an acceptable uniform make, shape and finish.
- (b) All sanitary pads shall be free from lumps, oil spots, streaks of dirt, and similar foreign matter that might affect their appearance or impair their serviceability (or both).
- (c) Sanitary pads shall be delivered in a clean and commercially dry condition and shall, when so required, be capable of withstanding sterilization in an autoclave, or shall be individually sterile packed.

9.2 Marking and Packaging

The following information shall appear in legible and indelible marking on the of each package in at least English:

- a) The trade name or trademark of the manufacturer (or both);
- b) The words "Sanitary pads;"
- c) The size designation and type, and whether with loops, without loops or with adhesive backing strips;
- d) The number of sanitary pads in the package.
- e) The date of manufacture or another suitable batch identification; and
- f) The words "Sterile if the wrapper or seal is unbroken", if relevant.

NB: The appointed service provider may be required to submit a sample of the product prior delivery.

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10. GENERAL CONDITIONS

- a) Annexure C (Confirmation of services rendered) must be completed by the recipient of the goods not the bidder.
- b) Annexure D (Confirmation of production capacity) must be completed by the Manufacturer not by the bidder.
- c) Bidders who fail to deliver the required goods at a given time, quantity and quality will be given 5 days to rectify the situation before the contract is terminated.
- d) Bidders are advised that goods will be required to be delivered within 30 days of the timeframes in the deliverables after receiving the request.
- e) Bidders must be contactable as and when a need arises.
- f) The department reserves the right to return goods supplied should it be proven that they are of an inferior quality.
- g) Should the supplier continue to provide inferior quality products the Department reserves the right to terminate the contract.
- h) The Department is not bound to accept any of the proposals submitted and reserves the right to call for the Best and Final Offers from short listed bidders before final selection.
- i) The department reserves the right to call for interviews with the shortlisted Bidders before final selection.
- j) Bidders must provide a detailed pricing schedule indicating unit prices (Annexure A).
- k) The lowest or any bid will not necessarily be accepted, and the department reserves the right to accept the whole or part of any bid.
- l) The department reserves the right to cancel this bid or any portion thereof.
- m) The department reserves the right to award the whole contract or part thereof.
- n) The Department may, before a bid is adjudicated or at any time during the bidding process, oblige a bidder to substantiate any claims it may have made in its bid documents or to call for any additional documents or to make presentation to it;
- o) This bid is subject to the Preferential Procurement Policy Framework Act 2000 and the Preferential Procurement Regulations, 2022 Departmental Preferential Procurement Policy, the General Conditions of Contract (GCC) and, if applicable, any other legislation or special conditions of contract.
- p) Bids submitted through facsimile or e-mails will not be accepted. No bids will be considered if submitted after the closing time.

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- q) The Department reserves the right to negotiate with the shortlisted Bidders prior to award and with the successful Bidder/s post award based on market conditions.

11. CONSORTIUM / JOINT VENTURE

It is recognized that bidders may wish to form consortia to provide the Services. A bid, in response to this invitation to bid, by a consortium must comply with the following requirements: -

- 11.1 Copy of agreement signed by all the members must be submitted. One of the members must be nominated as authorized to be the lead member and this authorization shall be included in the agreement entered into between the consortium members. The lead member must be the only authorized party to make legal statements, communicate with the Department and receive instructions for and on behalf of any and all the members of the Consortium;
- 11.2 All parties must be registered on the Central Supplier Database (CSD) and comply with all documentary requirements.

12 DISCLAIMER

- 12.1 Whilst all due care has been taken in connection with the preparation of this Bid, the Department makes no representations or warranties that the content in this Bid or any information communicated to or provided to bidders during the Bidding process is, or will be, accurate, current or complete. The Department, and its officers, employees and advisors will not be liable with respect to any information communicated which is not accurate, current or complete.
- 12.2 If a bidder finds or reasonably believes it has found any discrepancy, ambiguity, error or inconsistency in the Bid or any other information provided by the Department (other than minor clerical matters), the bidder must promptly notify Department in writing of such discrepancy, ambiguity, error or inconsistency in order to afford the Department an opportunity to consider what corrective action is necessary (if any).


M. Y. DLOVA
DIRECTOR: SUPPLY CHAIN MANAGEMENT

14/11/24
DATE

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ANNEXURE A PRICING SCHEDULE

PART 1	
Description	Price
Price per pack of 10 pads	R
Branding per pack (Containing 10 pads)	R

PART 2	
Description	Price
Packing costs per box (Carry Home Pack)	R
Delivery costs per box (Carry Home Pack)	R
Other costs per box (Specify)	R.....
.....	R.....
.....	R.....
Sub Total	R.....
Total price per box of 12 packs (Carry Home Pack)	R.....
No. of learners	6000
Price Tendered	R
VAT (if Applicable)	R
Total Tendered Price	R

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Tel: +27 (0)43 843 3800 – Email address: yellawa.mafina@sedec.gov.za – Website: www.socdev.es.gov.za

ANNEXURE B: ADDITIONAL PARTICULARS OF THE BIDDER

Attach copies of letters of award/purchase orders and a confirmation of completion for each project/award.

1. Particulars of commitments on which the bidder is currently engaged in (non-governmental)				
Project	Place/organisation	Contract Sum	Start date	Expected completion date

2. Particulars of commitments on which the bidder is currently engaged in for Government				
Project	Place/organisation	Contract Sum	Start date	Expected completion date

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3. Completed government project in the last three years (including state owned enterprises)			
Project	Place/organisation	Contract Sum	Completion date

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ANNEXURE C – CONFIRMATION OF SERVICES RENDERED

NB To be completed and signed by the official/recipient of the goods for each project completed

Name of Department/Organisation.....
Address
.....
Project Reference number.....
Project name.....
.....
Date awarded.....
Contract Sum.....
Duration in months
Start date.....Completion date.....

Service provider performance	YES / NO
Did the service provider complete the job within the allocated time frames?	

Name of person confirming the services rendered.....
Position in the organisation.....
Contact numbers (Work)..... Mobile.....
Alternative Contact number.....
Email address.....

I hereby declare that to the best of my knowledge the above information is true and correct. I can be contacted to confirm the information supplied herein.

Signature..... Date.....

NB: Only three telephone attempts over three days and if all are unsuccessful, this form shall be disregarded.

An email sent to the email address provided herein shall be deemed to have been received on the day it was sent and if no confirmation has been received three days after the email has been sent, this form shall be disregarded.

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ANNEXURE D – CONFIRMATION OF PRODUCTION CAPACITY

NB to be completed by the manufacturer of Sanitary Pads

NAME OF MANUFACTURER:
ADDRESS

LOCATION OF MANUFACTURING FACILITY (Address)

NUMBER OF SANITARY PADS THAT CAN BE PRODUCED

PER WEEK.....

PER MONTH.....

REQUIRED TIME TO MANUFACTURE, BRAND AND PACKAGE 6000 PACKETS OF SANITARY PADS.....

SIGNED ON THIS.....DAY OF.....2024 AT.....

INITIAL AND SURNAME.....

CITY/POSITION.....

CONTACT NUMBER: WORK.....

CONTACT NUMBER: MOBILE.....

EMAIL ADDRESS.....

SIGNATURE.....DATE.....

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ANNEXURE E: LIST OF SCHOOLS AND ADDRESSES

AMATHOLE DISTRICT

NO	NAME OF THE SCHOOL	AREA	DISTRICT NAME	NUMBER OF LEARNERS
01	NOMAHEYA SSS	NGQAMAKH-WENOMAHEYA A/A	AMATHOLE	120
02	JONGABANTU SSS	NGQAMAKH-WEMBIZA A/A	AMATHOLE	130
03	SOPHAKAMA SSS	NGQAMAKH-WEHEBE HEBE A/A	AMATHOLE	40
04	NGUBESIZWE SSS	NGQAMAKH-WEMKIVA A/A	AMATHOLE	15
05	SLYTHWOOD SSS	NGQAMAKH-WESOKAPASE A/A	AMATHOLE	150
06	EZIZWENI SSS	NGQAMAKH-WEEMGCWE A/A	AMATHOLE	160
07	XILINKA SSS	NGQAMAKH-WEXILINKA A/A	AMATHOLE	95
08	SIYABULELA SSS	NGQAMAKH-WENGCSINI NDE A/A	AMATHOLE	100
09	MYEBELE SSS	NGQAMAKH-WEMTERELE A/A	AMATHOLE	50
10	MTHAWELANGA SSS	NGQAMAKH-WEKOTANA A/A	AMATHOLE	100
11	BUTTERWORTH HIGH	BUTTERWORTH TOWN	AMATHOLE	100
12	NDABANKULU S.S.S	BUTTERWORTH NDABAKAZI A/A	AMATHOLE	50
41	AMAZI SENIOR SECONDARY SCHOOL	PEDDIEMPERWENI LOCATION, PEDDIE	AMATHOLE	170
42	DONDASHE SENIOR SECONDARY SCHOOL	PEDDIEMAVATHULANA LOC, K.W.T	AMATHOLE	50
43	EMFUNDWENI SENIOR SECONDARY SCHOOL	PEDDIEGETO LOC, PEDDIE	AMATHOLE	120
44	GUSHIPHELA SENIOR SECONDARY SCHOOL	PEDDIEMTATI LOC, TAMARA, KWT	AMATHOLE	50
45	IMIDUSHANE SENIOR SECONDARY SCHOOL	PEDDIENGQWILE LOC, KWT	AMATHOLE	60
46	JALI HIGH SCHOOL	PEDDIEHUGQWALA LOC, PEDDIE	AMATHOLE	49
47	JULY SENIOR SECONDARY SCHOOL	PEDDIETUKU 'B' LOC, PEDDIE	AMATHOLE	40
48	KANANA SENIOR SECONDARY SCHOOL	PEDDIEGLENMORE LOC, PEDDIE	AMATHOLE	60
49	KALILELA HIGH SCHOOL	PEDDIECISIRA LOC, PEDDIE	AMATHOLE	60
50	LINSELETHU SENIOR SECONDARY SCHOOL	PEDDIEMDOLOMBA LOC, PEDDIE	AMATHOLE	50
51	MKESONISANE SENIOR SECONDARY SCHOOL	PEDDIEQAWUKENI LOC, PEDDIE	AMATHOLE	90
52	MATOMELA SENIOR SECONDARY SCHOOL	PEDDIEGCINISA SOUTH LOC, PEDDIE	AMATHOLE	109
53	MKH SENIOR SECONDARY SCHOOL	MBHASHEXHOTYENI A/A, WILLOWVALE 5040	AMATHOLE	90
54	MBASHEE COMPREHENSIVE SCHOOL	MBHASH-ENYWARA A/A DUTYWA 5000	AMATHOLE	58
55	OMELA SENIOR SECONDARY SCHOOL	MBHASH-EMANSATI A/A DUTYWA 5000	AMATHOLE	30
56	BONKOLO HIGH SCHOOL	MBHASH-ENGAKAKHA A/A DUTYWA 5000	AMATHOLE	50
57	COLOSA SENIOR SECONDARY SCHOOL	MBHASH-ECOLOSA A/A DUTYWA 5000	AMATHOLE	58
58	DIMIZULU HIGH SCHOOL	MBHASH-ETALENI A/A DUTYWA 5000	AMATHOLE	58
59	DUMALISILE COMPREHENSIVE HIGH SCHOOL	MBHASH-ESHONI A/A WILLOWVALE 5040	AMATHOLE	90

SPECIFICATION FOR ONCE-OFF SUPPLY AND DELIVERY OF SANITARY PADS FOR GIRLS IN SCHOOLS WITHIN AMATHOLE DISTRICT

71	ELLIOTDALE TECHNICAL SCHOOL	MBHASHEELLIOTDALE TOWN ELLIOTDALE 5070	AMATHOLE	114
72	ENOCH MAMBA SENIOR SECONDARY SCHOOL	MBHASHELOTA A/A DUTYWA 5000	AMATHOLE	40
73	FORT MALAN SENIOR SECONDARY SCHOOL	MBHASHEFORT MALAN A/A WILLOWVALE 5040	AMATHOLE	55
74	GANIZULU SENIOR SECONDARY SCHOOL	MBHASHEGADANA A/A ELLIOTDALE 5070	AMATHOLE	113
75	GWADANA SENIOR SECONDARY SCHOOL	MBHASHEGWADANA A/A DUTYWA 5000	AMATHOLE	30
76	GWADANA SPECIAL SCHOOL CENTRE	MBHASHEGWADANA A/A DUTYWA 5000	AMATHOLE	20
77	GWEBITYALA SENIOR SECONDARY SCHOOL	MBHASHEMNCWASA WEST A/A ELLIOTDALE 5070	AMATHOLE	113
78	JALAMBA SENIOR SECONDARY SCHOOL	MBHASHEMILLER MISSION A/A ELLIOTDALE 5070	AMATHOLE	113
79	JONGILANGA SENIOR SECONDARY SCHOOL	MBHASHEGARA A/A DUTYWA 5000	AMATHOLE	78
117	JONGILE NOMPONDO	AMAHATHIMLUNGISI	AMATHOLE	28
118	MGWALI PUBLIC SCHOOL	AMAHATHIMGWALI	AMATHOLE	40
119	KUBUSI COMBINED SCHOOL	AMAHATHIKUBUSI	AMATHOLE	80
120	MATSA HIGH SCHOOL	AMAHATHIETHEMBENI	AMATHOLE	90
121	NANGOMSO PUBLIC SCHOOL	AMAHATHINOTHENGSA	AMATHOLE	30
122	SIZINGISILE S.S.S	AMAHATHIMBAXA	AMATHOLE	30
123	ZANOVUYO HIGH SCHOOL	AMAHATHIFRANKFORT	AMATHOLE	40
124	MASIMANYANE S.S	AMAHATHINDAKANA	AMATHOLE	94
125	MASHLANGANE S.S	AMAHATHIFRANKFORT	AMATHOLE	80
126	A.M.SITYANA	AMAHATHIGUBEVU	AMATHOLE	40
127	SIYAVUYA SPECIAL SCHOOL	AMAHATHIMLUNGISI	AMATHOLE	10
128	ITHEMBELIHL	AMAHATHIKWAZIDENGE	AMATHOLE	50
129	ZAMURHANYO PRIMARY	AMAHATHIXHOLONGHA	AMATHOLE	50
130	L.F.H.MAY PRIMARY	AMAHATHIETHEMBENI	AMATHOLE	18
141	SIVUYILE PRIMARY	KEISKAMMAHOEKEISKAMMAHOEK TOWN	AMATHOLE	20
142	DOUGLAS ROSS PRIMARY	KEISKAMMAHOEKEKVAALDRAAI	AMATHOLE	20
143	CATA PRIMARY	KEISKAMMAHOEKCATA	AMATHOLE	20
144	NGOBOZANA PRIMARY	KEISKAMMAHOEKGBOZANA	AMATHOLE	10
145	WHITEVILLE PRIMARY	KEISKAMMAHOEKGCCAMINGENI	AMATHOLE	10
146	SOPHUMELELA PRIMARY	KEISKAMMAHOEKSOPHUMELELA	AMATHOLE	30
147	LOWER GXULU PRIMARY	KEISKAMMAHOEKLLOWER GXULU	AMATHOLE	30
148	DUMANI PRIMARY	KEISKAMMAHOEKLUPPER MNYAMENI	AMATHOLE	20
149	LUNGELETHU PRIMARY	KEISKAMMAHOEKLXALAWA	AMATHOLE	20
150	MTHWAKU PRIMARY	KEISKAMMAHOEKLMTWAKU	AMATHOLE	20
151	GRANTVILLE PRIMARY	KEISKAMMAHOEKLGRASULA	AMATHOLE	30
152	SONWABILE PRIMARY	KEISKAMMAHOEKLGRASULA	AMATHOLE	30
153	LOWER MNYAMENI PRIMARY	KEISKAMMAHOEKLLOWER MNYAMENI	AMATHOLE	30
154	MADUBELA PRIMARY	KEISKAMMAHOEKLMDUBELA	AMATHOLE	30
155	UPPER ZINGCUKA PRIMARY	KEISKAMMAHOEKLUPPER ZINGCUKA	AMATHOLE	30
156	MMANDI PRIMARY	KEISKAMMAHOEKLWILGWILI	AMATHOLE	25
158	ELETHU PRIMARY	RAYMOND MHLABAKHAYALETHU,ALICE	AMATHOLE	11
172	DAVIDSON PRIMATY	RAYMOND MHLABAALICE TOWN	AMATHOLE	37
173	ALICE FULL SERVICE	RAYMOND MHLABAALICE TOWN	AMATHOLE	50
174	ALICE PRIMERE SKOOL	RAYMOND MHLABAHILLCREST,ALICE	AMATHOLE	20
175	LOVEDALE PRIMARY	RAYMOND MHLABANTSELANANZI,ALICE	AMATHOLE	50

SPECIFICATION FOR ONCE-OFF SUPPLY AND DELIVERY OF SANITARY PADS FOR GIRLS IN SCHOOLS WITHIN AMATHOLE DISTRICT

Building a Caring Society. Together.

176	NTSELANZI PRIMARY	RAYMOND MHLABAL/ GQUMASHE,ALICE	AMATHOLE	20
177	YAMALA PRIMARY	RAYMOND MHLABADYAMALA,ALICE	AMATHOLE	10
178	NTULIKAZI PRIMARY	RAYMOND MHLABAMSOBOMVU,ALICE	AMATHOLE	20
179	AUCKLAND PRIMARY	RAYMOND MHLABAHALA,ALICE	AMATHOLE	20
180	ETHEMBENI PRIMARY	RAYMOND MHLABANGCOTHOLI,ALICE	AMATHOLE	20
181	GAGA PRIMARY	RAYMOND MHLABAGAGA LOCATION,ALICE	AMATHOLE	47
182	BINFELD PRIMARY	RAYMOND MHLABABINFELD,ALICE	AMATHOLE	20
183	SOMPONDO PRIMARY	RAYMOND MHLABASOMPONDO,ALICE	AMATHOLE	20
184	LOWER NCERA PRIMARY	RAYMOND MHLABALOWER NCERA,ALICE	AMATHOLE	20
185	UPPER NCERA PRIMARY	RAYMOND MHLABAUPPER NCERA,ALICE	AMATHOLE	10
186	NQWILISO PRIMARY	RAYMOND MHLABATYHALI,ALICE	AMATHOLE	10
188	NTLAMA PRIMARY SCHOOL	RAYMOND MHLABABEDFORD	AMATHOLE	20
190	BEDFORD PRIMARY SCHOOL	RAYMOND MHLABABEDFORD	AMATHOLE	20
192	BHONGWELHLE JUNIOR PRIMARY SCHOOL	RAYMOND MHLABATAFENI LOC,MIDDLEDRIFT	AMATHOLE	50
204	NUWAXA SENIOR PRIMARY SCHOOL	RAYMOND MHLABANUWAXA LOC,MIDDLEDRIFT	AMATHOLE	33
209	ZIGODLO COMBINED PRIMARY SCHOOL	RAYMOND MHLABAZISODLO LOC ,DEBENEK	AMATHOLE	50
212	ADELAIDE PREMIERE SCHOOL	RAYMOND MHLABAADELAIDETOWN	AMATHOLE	40
213	ADELAIDE COMBINED PRIMARY SCHOOL	RAYMOND MHLABABEZUIDENHOUT,ADELAIDE	AMATHOLE	40
214	RICHARD MSUTU PRIMARY SCHOOL	RAYMOND MHLABALINGELETHU,ADELAIDE	AMATHOLE	30
215	LINGELETHU COMBINED PRIMARY SCHOOL	RAYMOND MHLABALINGELETHU,ADELAIDE	AMATHOLE	50
216	POST RETIEF FARM	RAYMOND MHLABAMILLHOLME FARM	AMATHOLE	20
225	NDUKHWEBE HIGHER PRIMARY SCHOOL	RAYMOND MHLABANGWEVU LOC ,FORT BEAUFORT	AMATHOLE	10
226	TINIS PRIMARY SCHOOL	RAYMOND MHLABANEW TINIS LOC,FORT BEAUFORT	AMATHOLE	10
227	ILINGELABANTU PRIMARY SCHOOL	RAYMOND MHLABADUBU LOC,FORT BEAUFORT	AMATHOLE	10
228	KHWEZILESZWE PRIMARY SCHOOL	RAYMOND MHLABANTOLENI LOC,FORT BEAUFORT	AMATHOLE	10
229	BOUNDRY HILL PRIMARY SCHOOL	RAYMOND MHLABAMARZOKA LOC,FORT BEAUFORT	AMATHOLE	10
231	WEZO PRIMARY SCHOOL	RAYMOND MHLABAWEZO VILLAGE, FORT BEAUFORT	AMATHOLE	10
232	IMVISISANO PRIMARY SCHOOL	RAYMOND MHLABAHILLSIDE LOCATION, FORT BEAUFORT	AMATHOLE	15
233	BUTHISIZWE PRIMARY	RAYMOND MHLABAKOLOMANI-SEYMOUR	AMATHOLE	23
234	ZIMASILE ANTA	RAYMOND MHLABAKOLOMANI-SEYMOUR	AMATHOLE	14
235	MASIPHATHISANE PRIMARY	RAYMOND MHLABAKOLOMANI-SEYMOUR	AMATHOLE	19
236	BALFOUR PRIMARY	RAYMOND MHLABABALFOUR-SEYMOUR	AMATHOLE	24
237	BALFOUR PRIMERIE	RAYMOND MHLABABALFOUR-SEYMOUR	AMATHOLE	14
238	MAASDORP PRIMARY	RAYMOND MHLABAMAASDORP FARM	AMATHOLE	19
239	KOQOLI PRIMARY	RAYMOND MHLABAEKUPHUMLENI LOC-SEYMOUR	AMATHOLE	14
240	BUXTON PRIMARY	RAYMOND MHLABABUXTON LOC-SEYMOUR	AMATHOLE	14
241	KATBERG PRIMARY	RAYMOND MHLABAKATBERG LOC-SEYMOUR	AMATHOLE	14
242	SEYMOUR PRIMARY	RAYMOND MHLABASEYMOUR LOC	AMATHOLE	14
243	MZAMOMHLE PRIMARY	RAYMOND MHLABALUSHINGTON LOC-SEYMOUR	AMATHOLE	14
244	KOTI PRIMARY	RAYMOND MHLABALUSHINGTON LOC-SEYMOUR	AMATHOLE	14
245	EMHLANGENI PRIMARY	RAYMOND MHLABAEHLANGENI HOOLA	AMATHOLE	14

SPECIFICATION FOR ONCE-OFF SUPPLY AND DELIVERY OF SANITARY PADS FOR GIRLS IN SCHOOLS WITHIN AMATHOLE DISTRICT

Building a Caring Society. Together

249	HERTZOG PRIMGRE	RAYMOND MHLABAHERTZOG FARM-SEYMOUR	AMATHOLE	19
250	PICARDY PRIMARY	RAYMOND MHLABAPICARDY FARM-SEYMOUR	AMATHOLE	19
251	OKDENE PRIMARY	RAYMOND MHLABAOAKDENE FARM-SEYMOUR	AMATHOLE	27
252	MANKAZANA PRIMARY	RAYMOND MHLABAMANKAZANA LOC-SEYMOUR	AMATHOLE	14
253	READSDALE PRIMARY	RAYMOND MHLABAREADSDALE LOC,SEYMOUR	AMATHOLE	14
254	MZWINI NGH SCHOOL	MOOIPLAASGREAT KEI	AMATHOLE	186
255	MZUVUKILE HIGH SCHOOLMOOIPLAAS	MOOIPLAASGREAT KEI	AMATHOLE	205
256	HLUMANI HIGH SCHOOL MOOIPLAAS	KOMGAGREAT KEI	AMATHOLE	236
257	KOMGA PUBLIC SCHOOL KOMGA	KOMGAGREAT KEI	AMATHOLE	236
258	SIVIWE PRIMARY SCHOOL KOMGA	KOMGAGREAT KEI	AMATHOLE	133
259	KOMGA JUNIOR SCHOOL KOMGA	KOMGAGREAT KEI	AMATHOLE	186
260	ST. JOSEPSPRIMARY SC KOMGA	KOMGAGREAT KEI	AMATHOLE	158
261	MORGENSTER PRIM	KOMGAGREAT KEI	AMATHOLE	236
262	BYLETTS HIGH	MOOIPLAASGREAT KEI	AMATHOLE	187
	TOTAL			8000

SPECIFICATION FOR ONCE-OFF SUPPLY AND DELIVERY OF SANITARY PADS FOR GIRLS IN SCHOOLS WITHIN AMATHOLE DISTRICT

Building a Caring Society. Together.

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number.....
Closing Time 11:00	Closing date.....

OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)

-
- Required by:
 - At:
 - Brand and model
 - Country of origin
 - Does the offer comply with the specification(s)? *YES/NO
 - If not to specification, indicate deviation(s)
 - Period required for delivery
*Delivery: Firm/not firm
 - Delivery basis

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

**** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

***Delete if not applicable**

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

contract.

- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON ENHANCING COMPLIANCE, TRANSPARENCY AND ACCOUNTABILITY IN SUPPLY CHAIN MANAGEMENT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 **To be completed by the organ of state**

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

1.7 A tenderer must submit, together with its tender, a copy of CIPC Registration document. In the case of sole proprietorship, copy of the applicable legal registration documentation must be submitted.

1.8 The annexure detailing names of all directors and the percentage share in the enterprise must be completed and submitted together with this claim form.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$		

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which

states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Percentage owned
Gender (women)	6		
Race (black)	3		
Disability	2		
Locality (Amathole District)	6		
Youth	3		
Total	20		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One-person business/sole propriety

Close corporation

Public Company

Personal Liability Company

(Pty) Limited

Non-Profit Company

State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

ANNEXURE TO DSD 80/20 SBD 6.1 FORM

List all Shareholders by Name, Position, Identity Number, HDI status and ownership, as relevant. Information to be used to calculate the points claimed in Table 1.

	Name	Date/Position occupied in Enterprise	ID Number	Date that South African Citizenship was obtained	* HDI Status			% of business / enterprise owned
					No franchise prior to elections	Women	Disabled	
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

*Indicate YES or NO

30.

CONTRACT FORM - PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (name of institution)..... in accordance with the requirements and specifications stipulated in bid number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Proof of tax compliance status;
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations;
 - Bidder's Disclosure form;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES

1

2.

DATE:

CONTRACT FORM - PURCHASE OF GOODS/WORKS

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I..... in my capacity as.....
accept your bid under reference numberdated.....for the supply of goods/works
indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating delivery instructions is forthcoming.
3. I undertake to make payment for the goods/works delivered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice accompanied by the delivery note.

ITEM NO.	PRICE (ALL APPLICABLE TAXES INCLUDED)	BRAND	DELIVERY PERIOD	TOTAL PREFERENCE POINTS CLAIMED	POINTS CLAIMED FOR EACH SPECIFIC GOAL

4. I confirm that I am duly authorised to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1.

2.

DATE